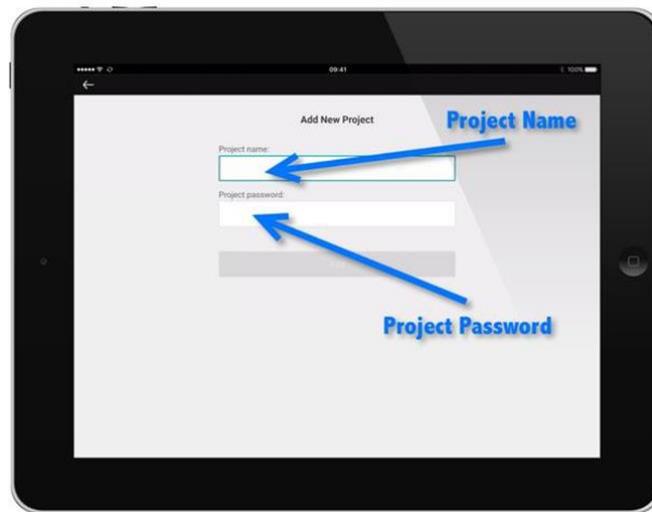
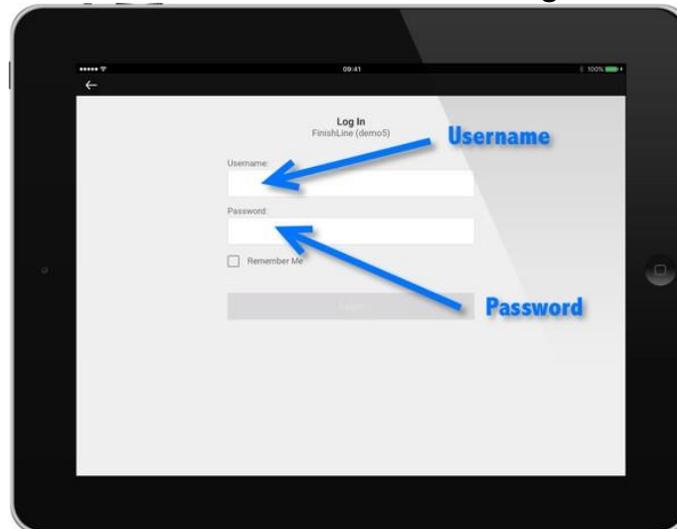


## FinishLine Instructions

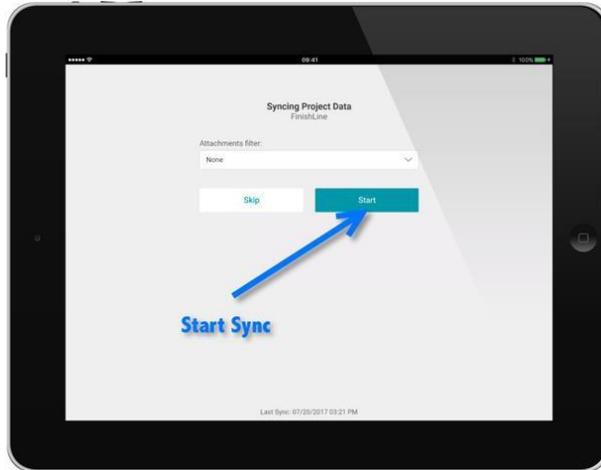
- 1) Launch the FinishLine Pro App on your device
- 2) Input **Project Name** and **Project Password** Credentials found in the Welcome Email, click '**Submit**'
  - *Loading your project name and project password is a one-time event. You only need load the project once, unless you remove the project.*



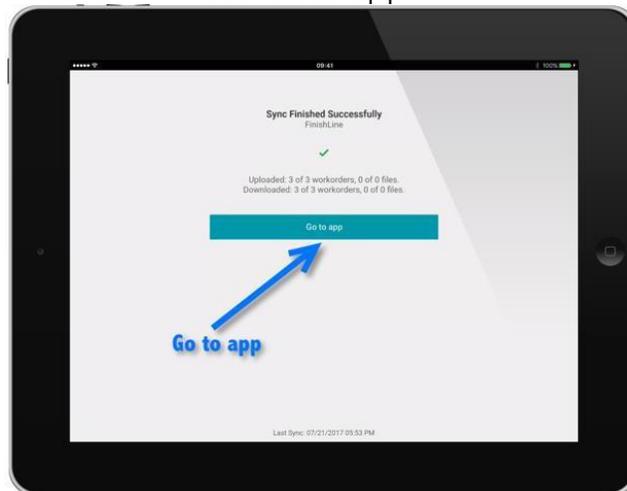
- 3) Input Username and User Password, select 'Login'



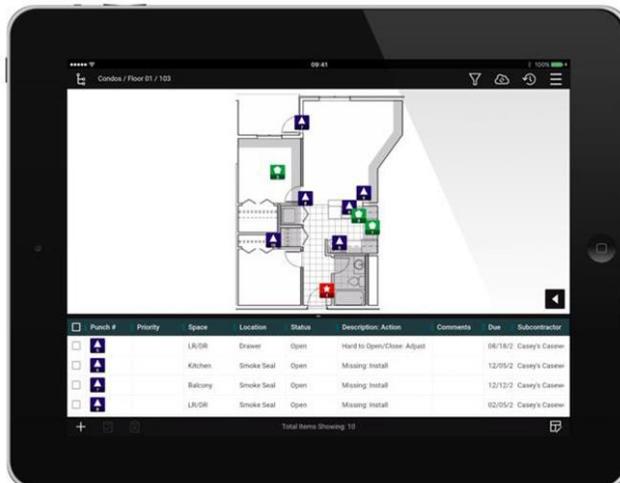
- 4) If this is your first-time logging into the FinishLine Pro App, you'll need to sync Project Data. Make sure you're connected to a solid Wi-Fi signal to do so. Select '**Start**'



- 5) Once sync has finished select 'Go to app'



- 6) All set! You should now be logged in to see the plan and list view for your project.



## Submitting a Warranty Request

### Creating an item in the FinishLine Pro App

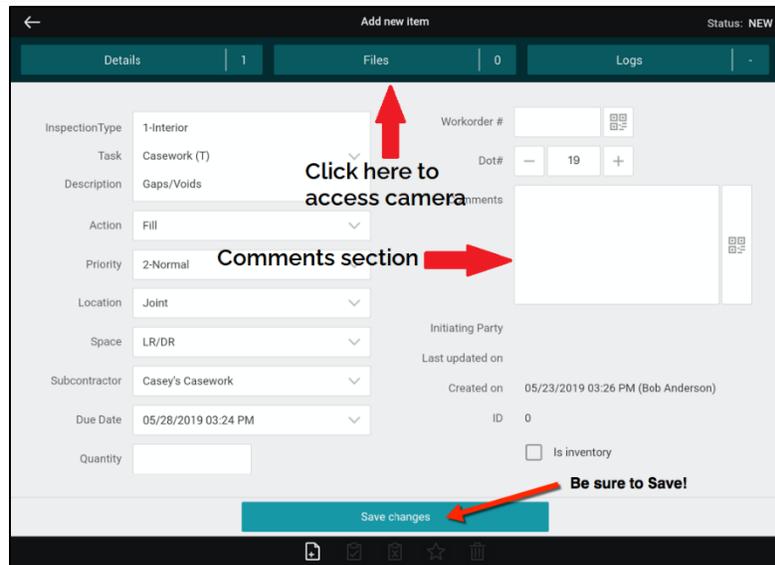
To create an Item Touch, hold and release anywhere on the Plan View and the "Super Grid" will come up.

Choose Homeowner Work Order in the first column & second column. Choose a "User Defined - Please include photo in Files" in the third column. After these selections, the Add/Edit form will appear.



Please thoroughly describe your request in the Comments Section on the right.

Whenever possible, please click into the Files tab, click the Camera button at the bottom of the screen and include a picture of your issue.



## Syncing the FinishLine Pro App

Before exiting the app, connect your device to a wireless internet connection. Once you are sure you have a connection, touch the Sync button in the upper right-hand corner.

It only takes a minute or two to download updated files from the server and upload any data you have collected during inspections.



If you run into any challenges logging into FinishLine or are unable to submit a request, please reach out to the contact below.

[FinishLine@blvdmail.com](mailto:FinishLine@blvdmail.com)